



**ERIE COUNTY WATER AUTHORITY**  
**INTEROFFICE MEMORANDUM**

November 19, 2018

To: Terrence D. McCracken, Secretary to the Authority

From: Leonard F. Kowalski, Senior Distribution Engineer

A handwritten signature in black ink, appearing to be "LFK", is written over the "From:" line.

Subject: Contract CH-009  
Water System Improvements  
City of Lackawanna, Towns of Cheektowaga, Hamburg, and West Seneca  
Village of Blasdell  
ECWA Project No. 201700091

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Attached is a Change Order No. 1 request for the above referenced project to extend the Substantial Completion and Final Completion dates. There were unforeseen delays in the project, the most notable delays are as follows:

- Receiving a permit to work within the NYSDOT right-of-way took longer than anticipated. Waterline installation was completed up to a certain point and had to be put on hold until the permit was issued by NYSDOT.
- ECWA record plans for Lake Avenue did not accurately show the location of existing waterlines, therefore causing a delay. The waterlines in question were installed in the early 1900's.
- There were several days with heavy rain that caused the contractor to lose the entire work day.

The Consultant is recommending the following extensions to the substantial and final completion dates:

- Substantial Completion: extend the existing November 16, 2018 to December 14, 2018 (28 days).
- Final Completion: extend the existing December 16, 2018 to December 21, 2018. (5 days)

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- Four (4) original Change Order requests signed by the Consultant Engineer, CHA Consulting, Inc.

LFK:jmf

Attachments

cc: R.Stoll

CONT-CH-009-1701-I-186-B

**CHANGE ORDER**

NO. 1

PROJECT: CH-009-Water System Improvements, Cheektowaga, Lackawanna, Blasdell, Hamburg, West Seneca

DATE OF ISSUANCE: 11/7/2018 EFFECTIVE DATE: 11/7/2018

OWNER: Erie County Water Authority

OWNER'S Contract No. Project No. 201700091

CONTRACTOR 716 Site Contracting, Inc. ENGINEER CHA Consulting, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Extend the substantial and final completion dates

Reason for Change Order: See attached

Attachments: N/A

**RECOMMENDED:**

BY:   
Engineer (Authorized Signature)

Date: 11/7/18

**APPROVED:**

BY: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

**ACCEPTED:**

BY: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_



November 7, 2018

Mr. Len Kowalski, PE.  
Erie County Water Authority  
3030 Union Road  
Buffalo, New York 14227-1097

**Re: CH-009 – Water System Improvements  
ECWA Project No. 201700091  
CHA Project No. 32987**

Dear Mr. Kowalski:

As you are aware, 716 Site Contracting Inc., recently sent CHA a Contract Extension Request Letter for the above project. After reviewing the letter, CHA recommends an extension to the Substantial Completion date of 28 days. There were several issues that delayed progress over the course of the project that were beyond the control of 716.

The reasons for the extension are as follows:

- The work along the NYSDOT intersections (South Park Avenue, Route 5) was delayed while NYSDOT reviewed the permit application for 2 months.
- Interconnection requests being delayed or canceled due to unforeseen circumstances within the ECWA system.
- ECWA record plans did not accurately show the location of the existing waterlines along Lake Avenue causing delays.
- Several days where heavy rain events caused 716 to lose entire days of work.

CHA recommends revising the Substantial Completion Date from November 16, 2018 to December 14, 2018.

The Final Completion Date is recommended to be revised from December 16, 2018 to December 21, 2018.

Should you have any questions or require additional information, please feel free to contact me at (716) 222-2519.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Mark D. Jarmuz', with a long, sweeping underline.

Mark D. Jarmuz  
Project Manager